

Manual 1
Particulars of organization, functions and duties
[Section 1(1)(b)(i)]

- रचना, कार्ये व कर्तव्ये यांचा तपशील

1. Name of the organization:- Tilak Maharashtra Vidyapeeth, Pune
2. Postal address of the :- Gultekdi, Pune 411 037
Organization
3. Website :- www.tmv.edu.in
4. Email:- registrar@tmv.edu.in
5. Phone Nos:- 224261856, 24264699, 24266068
Fax-020-244403100

6. Brief History Background:- As per the directions given by Mahatma Gandhi during the Indian National Congress session held at Nagpur in 1920, Tilak Maharashtra Vidyapeeth was established in 1921, as an educational memorial of National Education. The establishment of the Vidyapeeth was aimed towards imparting National Education as conceived by Lokmanya Tilak in his four-fold formula (other three were Swaraj, Swadeshi and Boycott.)

Tilak Maharashtra Vidyapeeth is known at the national level for its unique identity for the realization of the ideals of imparting national education and igniting patriotic sentiments amongst the youths during the pre-independence era. The namely, the Board of Management, the Academic Council, Planning and Monitoring Board, Faculties, Finance Committee etc. along with the Chancellor, Vice Chancellor and the Registrar as executive heads.

Prominent persons having national recognition such as Shri. Yashvantrao Chavan and Shri. Shankarrao Chavan, (both former Union Home Ministers,) and Shri. Shivraj Patil–Chakurkar have been the Chancellor of the Vidyapeeth in the past. Presently, Shri. Vishwanath Palshikar (Retd. Justice, Bombay High Court holds the position.

Several eminent personalities such as Mahatma Gandhi, Jawaharlal Nehru, Dr. Zakir Husain, Dr. Shankar Dayal Sharma and others during their visit to the Vidyapeeth Campus have appreciated its uniqueness, culture and research work.

The teaching and research work done by the Departments of Sanskrit, Ayurveda and Social Sciences are well acclaimed. The concept of non-formal education was first discussed at the national level in the year 1985. Eminent scholars associated with the Vidyapeeth gave a serious thought to the promotion of non-formal education and thus in 1985 itself the Department of Distance Education (formerly known as Mukta Vidya Kendra) came into being.

7. Jurisdiction of the Organization:-	Maharashtra
8. Type of University:-	Deemed University
9. Act of the organization:-	UGC norms & Rules/Regulations laid down by Vidyapeeth, of Maharashtra
10. Type of the funding:-	State Government, Own Funds and various Funding Agencies like UGC ,/DEC/State /ICSSR/ISMH/ Inlbonet etc
11. Accreditation:-	NAAC-accreditation B+ status
12. Name of officers:-	
1. Hon'ble Chancellor	Shri. Vishwanath Palshikar (Retd. Justice, Bombay High Court
2. Hon'ble Vice Chancellor	Dr. Deepak Tilak
3. Registrar	Dr. Umesh Keskar
4. Asstt. Registrar	Shri.Jagdish Salve
	Shri.Pradip Marathe
5. Chief Accountant	Shri. P.A. Khatavkar
6. Librarian	Smt. Dhanishtha Khandare

Manual 1

Aims (Constitution (घटना))

- 1) To strive for an all-round development of student and to inculcate in them the spirit of nationality and faith in democracy .
- 2) To enable students to participate effectively productively in the process of national development, nation building.
- 3) To establish and conduct institution and departments for the study, teaching and research in various disciplines.
- 4) To make efforts to rejuvenates in students mind basic values of the of the ancient Indian heritage.
- 5) To impart education through the regional and other languages.
- 6) To initiate schemes for providing access to education at different levels to various segments of the society, particularly the disadvantages group in urban, rural and remote areas.
- 7) To undertaken the publication of suitable works in the various fields of learning sought to be developed by the Vidyapeeth.
- 8) To honors on eminent persons who have attained high proficiency in any one or more branches of learning being pursued at the Vidyapeeth or who have made a significant contribution to social progress by conferring honorary degree or other distinctions upon them.
- 9) to introduce an innovative non-formal system of higher education suited to the needs of the society.
- 10) To cater to the changing needs of society by disseminating knowledge relevant and useful in the modern globalized era.

OBJECTS :-

1. To provide for instruction and training in such branches of learning as it may deem fit.
2. To provide for research and for the advancement of and dissemination of knowledge.
3. To undertake extra mural studies, extension programmes and field outreach activities, to contribute to the development of society.
4. To do all such other acts and things as may be necessary or desirable to further the objectives of the Tilak Maharashtra Vidyapeeth.

14. Organization Charts:- (Enclosed .)

15. Authorities of the Vidyapeeth :-

- a. the Regulating Council
- b. the Board of Management
- c. the Academic Council
- d. the Finance Committee
- e. the Board of Studies
- e. such other bodies of the Vidyapeeth as are designed by the Rules Regulations of the Vidyapeeth.

16. No. of Teaching faculty:- (as on 31st Oct,2010)

Government sanctioned Posts: 17

Professor	Reader	Lecturer	Total
4			

Posts filled

Professor	Reader	Lecturer	Total
4	2	3	9

Posts filled under Vidyapeeth Fund:

Professor	Reader	Lecturer	Total
2	2	2	

17. No. of Non-teaching Staff:-

Government sanctioned Posts: 52

Class -I	Class -II	Class -III	Class -IV	Total
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Posts Filled under Vidyapeeth Fund:

Class –I	Class –II	Class –III	Class –IV	Total
2	2	28	23	55

18. Details of Service provided:-

Sr. No.	Name of the Department	Services Provided
1.	Administration (Teaching & Non-Teaching)	1. Recruitment procedure of Teaching and Non-teaching. a) Maintenance of Service record of all employees. 2. Disciplinary matters. 3. Work related to Post retirement benefits. 4. Inward/Outward . 5. Regarding Mediclaim facility to staff, Medical check up programs of students included colleges.
2.	Security	Security of the buildings and this campus of the University.
3.	Academic Departments	Administrative work related to Academic section, revision syllabi, Curriculum etc., P.G. recognitions of Teachers & Ph.D. Guide of Teachers.
4.	Admission Section	Eligibility of students, Issue of Transfer Certificates, Migrations Certificates. All work related to the U.G. and P.G. Admission.
5.	Examination	Pre & Post Examination work, Conduct of examination.
6.	Finance	Budget, Grants Correspondence, Receipts & Payments. Budget, Accounts & Audit etc.
7.	Library	Provide Reference Books, Text books, Journals internet facility to students, teachers, Researchers etc.
8.	Reservation CELL	To implement the reservation policy of the Government for the welfare of reserved category candidates.
9.	Estate & Development	Constructions of Vidyapeeth buildings, maintenance and repairs, gardening, guest house, water supply & electricity supply, etc.

10.	RTI Cell	Matters related Right to information Act, 2005
Sr. No.	Name of the Department	Services Provided
11.	Dept. of Sports	Arrange sports activities for colleges, University, to promote facility of games to the students of university jurisdictions, to plan & organize inter-Collegiate, inter-university tournaments.
12.	Hostel	Hostel facilities for students on preferential basis
13.	Map of office location;-	Main office at Gultekdi Campus.
14.	Working hours both for office and public:-	For Office:- 9.30 to 5.30 p.m. Lunch Time – 1.00 p.m. to 1.30 p.m. Visiting Hours For Public. 9.30 am to 5.30 pm for every working days.