

**28CP 301: SOCIAL WELFARE ADMINISTRATION**  
**(4 Credit)**

**COURSE OUTCOMES:**

1. Understand the administration of welfare organizations and civil society organization / Non Government organization.
2. Understand the scope for social work in welfare organizations and NGO's
3. Apply contemporary management theory applicable to social work practice
4. Develop knowledge about registration procedure of organization
5. Remember the management of Human Resource Organization.

**CHAPTER-I: SOCIAL WELFARE ADMINISTRATION (5 hours)**

1. Definition, public administration and social administration
2. Principles and functions of administration
3. Concept and components of administration (POSDCORD)

**CHAPTER-II: SOCIAL WELFARE ORGANIZATIONS (7 hours)**

1. Concept and definition of organization
2. Contents of an organization (line and staff function)
3. Societies, Registration Act-1860 & Bombay Public Trust Act-1950
4. Role of Government, municipal corporation and NGOs in planned Development.

**CHAPTER-III: REGISTRATION PROCEDURE AND GOVERNANCE (8hours)**

1. Registration, constitution and by-laws of voluntary organization
2. Procedure for registration of an agency
3. Social Welfare Administration at state (SSWB) & central level (CSWB).

**CHAPTER-IV: FINANCIAL ADMINISTRATION (5 hours)**

1. Methods of fund raising & Community resource mobilization
2. Concept of Zero based budget & Social Audit
3. Grants in aid form.

**CHAPTER-V: HUMAN RESOURCE MANAGEMENT (10 hours)**

1. Recruitment and selection
2. Principles and functions of various committees
3. Role of Social Worker in Social Welfare Administration.

## **28FCW 301WORK WITH FAMILIES**

### **COURSE OUTCOMES:**

1. Understand family as a social institution and functions of Family.
2. Study the patterns of Family in India and globe
3. Learn the Socio-economic factors of social changes
4. Learn the impact of social values and social change on family
5. Understand issues affecting the family and its impact
6. Learn the interventional models required for working with families.
7. Understand the Governmental efforts to strengthening the family

### **CHAPTER I – CONCEPTUAL FRAMEWORK OF MARRIAGE AND FAMILY**

1. Origin and evolution of Family
2. Concept of marriage, Family as social Institution
3. Traditional and changing functions and role of Family

### **CHAPTER II – FAMILY PATTERNS**

1. Family Patterns across globe
2. Traditional Family Patterns
3. Contemporary Family Patterns

### **CHAPTER III – Family in transaction in context of social change**

1. Concept and characteristics of social change and family
2. Socio-economic factors of social changes
3. Impact of social values and social change on family

### **CHAPTER IV – LIFE SPAN APPROACHES IN UNDERSTANDING FAMILY**

1. Goals of Family Life Cycle
2. Needs and characteristics of Family Life Cycle
3. Social Intervention and Family Life Cycle

### **CHAPTER V –ISSUES AND INTERVENTIONS RELATED TO FAMILY**

1. Issues of Family
  - a. Desertion, separation and divorce, Familial violence and abuse, Disability, terminal and chronic illness, Ageing,
2. Interventions models for working with Family
3. Family centered social work- problem solving approach
4. Life enrichment programs- developmental approach
5. Programs of Family empowerment
  - a. policy, legislation and program-ICDS, micro-credit, component plan, schemes for family, Public Distribution System, health and health insurance, family welfare program

## **28 FCW 302 ISSUES OF CHILDREN AND INTERVENTION**

### **COURSE OUTCOMES:**

1. Learn the concept and process of socialization.
2. Understand the demographic situation of child in India and globe
3. Understand various needs and issues of children in India and develop social work intervention regarding it.
4. Understand the special initiatives for children.
5. Learn and sharpen the skills and interventions required for working with children

### **CHAPTER I – SOCIALIZATION OF CHILD**

1. Concept, Aims and Process of Socialization
2. Theories of Socialization
3. Agents and Practice of Socialization

### **CHAPTER II – DEMOGRAPHIC CHARACTERISTICS OF CHILDREN**

1. Demographic Characteristics of child population across the globe
2. Demographic Characteristics of child population in India
3. Demographic Characteristics of child population in State and District

### **CHAPTER III – PROBLEMS OF CHILDREN AND SOCIAL WORK INTERVENTION**

1. Various needs of children
2. Problems of children
3. Social Work Intervention regarding problems of children

### **CHAPTER IV – NATIONAL AND INTERNATIONAL INITIATIVES FOR CHILDREN**

1. Convention on Rights of Child
2. National Initiatives and programs regarding children
3. International Initiatives and programs regarding children

### **CHAPTER V –SKILLS OF SOCIAL WORKER FOR WORKING WITH CHILDREN**

1. Communication and skills for working with individual and group
2. Planning and implementing creative activities
3. Skills in behavioral modification techniques

## **28 FCW 303 ISSUES OF WOMEN, DEVELOPMENT AND EMPOWERMENT**

### **COURSE OUTCOMES:**

1. Learn the historical review of status of women
2. Understand issues related to women in India
3. Learn the various problems of women in Indian context
4. Develop understanding the efforts of Government and NGOs for development and empowerment of women
5. Gain the knowledge about legislative efforts taken for the development and empowerment of women.

### **CHAPTER I – STATUS OF WOMEN**

1. Historical review of status of women in globe
2. Status of women in India
3. Demographic characteristics of women in India

### **CHAPTER II – ISSUES OF WOMEN IN INDIA**

1. Physical Issues
2. Social Issues
3. Psychological Issues

### **CHAPTER III – WOMEN DEVELOPMENT AND EMPOWERMENT**

1. Concept and definitions of women development
2. Concept and definitions of women empowerment
3. Indicators of women empowerment

### **CHAPTER IV – INITIATIVES FOR WOMEN DEVELOPMENT AND EMPOWERMENT**

1. UN Initiatives for women empowerment
2. National policy for women empowerment
3. National Programs for women empowerment

### **CHAPTER V –WOMEN RIGHTS AND LEGISLATIONS**

1. Concept of women's rights
2. National and State Commission for women
3. Special Cell, Mahila Adalat

## 28TRUCD 301. RURAL COMMUNITY DEVELOPMENT ( 4 Credit)

### COURSE OUTCOMES:

1. Understand the conceptual framework of Rural Community.
2. Develop the knowledge about Rural Community profile.
3. Understand the historical background of Rural community development in India.
4. Develop the understanding about Panchayat Raj system in India.
5. Practice the programs and schemes of Rural Development.

### Chapter I – Understanding of Rural Community

1. Definition, meaning and concept of Rural Community
2. Characteristics of Rural Community
3. Rural institutions : caste, Family- Joint , Panchayat , religion

### Chapter II – Profile of Rural Community

1. Social Profile
2. Economic Profile
3. Political Profile

### Chapter III – Historical Growth of Community Work

1. Rural Development in India during 19<sup>th</sup> and 20<sup>th</sup> century.-Rural Reconstruction experiments.
2. Gandhi an Model or Rural Development
3. Role of Social Worker in Rural Development

### Chapter IV – *Panchayat Raj* in India

1. Concept of Democratic decentralization
2. Growth and Development of Panchayat Raj in India
3. Salient features of 73<sup>rd</sup> Amendments Act 1992

### Chapter IV – Programs and Schemes of Rural Development

1. Program related to Livelihood (NRLM, MGNAREGA)
2. Program related to Housing (NRHM), Prashan Mantri Awas Yojana
3. Sansad Adarsh Gram Yojana.
4. Other schemes: Deendayal Upadyay Antyodaya Yojana

## **28TRUCD 302.: URBAN COMMUNITY DEVELOPMENT (4 Credit)**

### **COURSE OUTCOMES:**

1. Understand the conceptual framework of urban community.
2. Develop the knowledge about profile of urban slum.
3. Study the historical growth & recent trends of urban community development in India.
4. Understand the conceptual framework urban community development and 74<sup>th</sup> Amendment Act 1992.
5. Practice the programs and schemes of urban development.

### **Chapter I – Understanding of Urban Community**

1. Definition, meaning and concept of Urban Community
2. Characteristics of Urban Community
3. Nature of Urban growth in India

### **Chapter II – Profile of Urban Slum**

1. Origin, nature and Characteristics of Urban Slums
2. Slum Problems
3. Culture of Urban Slums

### **Chapter III – Historical Growth of Urban Communities**

1. Historical growth and recent trends in Urban Development in India.
2. Challenges of Urban Community Development
3. Role of Social Worker in Urban community Development

### **Chapter IV – Urban Community Development**

1. Meaning, Concept, Objectives of Urban Community Development
2. Urban Local Self Governance (Nagar Panchayat, Municipality , Municipal Corporation)
3. 74<sup>th</sup> Amendments Act 1992.

### **Chapter V – Programs and Schemes of Urban Development**

1. Program related to Livelihood (JNNURM, NULM)
2. Program related to Urban Development, Prashan Mantri Awas Yojana , Atal mission for Rejuvenation of Urban transformation.
3. National heritage and augmentation - Yojana and Smart City Mission.
4. Other schemes: Mudra Yojana, Jandhan Yojana

## **28TRUCD 303.: TRIBAL COMMUNITY DEVELOPMENT (4 Credit)**

### **COURSE OUTCOMES:**

1. Understand the conceptual framework of Tribal Community.
2. Develop the knowledge about profile of Tribal Community.
3. Study the history of Tribal Governance.
4. Understand the constitutional provisions for Tribal development.
5. Practice the programs and schemes of Tribal Development.

### **Chapter I – Understanding of Tribal Community**

1. Definition, meaning and concept of Tribal Community
2. Characteristics of Tribal Community
3. Tribal Social Institutions

### **Chapter II – Profile of Tribal Community**

1. Social and Cultural
2. Economic
3. Political

### **Chapter III – History of Tribal Governance**

1. Tribal Administration
2. Constitutional and Administration frame work
3. 5<sup>th</sup> & 6<sup>th</sup> schedule of constitution

### **Chapter IV – Constitutional Provisions for Tribal Development**

1. Constitutional provisions for Safeguards
2. Maharashtra Rules 2014 (PESA)
3. Forest Dwellers Protection Act 2006

### **Chapter V – Programs and Schemes of Tribal Development**

1. National commission for Tribal Development
2. Tribal Advisory council.
3. TRIFED
4. National council for Tribal Welfare
5. Tribal sub plan.

## **28 EL 301 ADVOCACY**

### **COURSE OUTCOMES:**

1. Develop conceptual understanding about Advocacy
2. Apply the knowledge about application of Advocacy tools.

### **CHAPTER I – INTRODUCTION TO ADVOCACY**

1. Concept, meaning and definitions of Advocacy
2. Areas of Advocacy
3. Need of Advocacy in Social work Profession
4. Process of Advocacy

### **CHAPTER II – ADVOCACY INITIATIVES IN SOCIAL WORK**

1. Tools for Advocacy
2. Methods of Advocacy
3. Advocacy Initiatives
4. Success stories of Advocacy in Social work



## **28 EL 302 COUNSELING**

### **COURSE OUTCOMES:**

1. Understand the concept, meaning and scope of counseling
2. Inculcate and enhance counseling skills among the trainees
3. Learn various settings requiring counseling aid
4. Apply the techniques of counseling

### **CHAPTER I – CONCEPTUAL FRAMEWORK OF COUNSELING**

1. Meaning, objectives and need of Counseling
2. Principles of Counseling
3. Process of Counseling
4. Counseling in different settings – Hospitals, Schools, Family Counseling Centers, Industry etc.

### **CHAPTER II – TYPES, GOALS AND TECHNIQUES IN COUNSELING**

1. Directive Counseling and Non-Directive Counseling
2. Elective Counseling – REBT, CBT, Person Centered approach
3. Goals of Counseling – Dealing with transition, Dealing with Crisis, Healing part deprivation, Managing Conflict
4. Techniques in Counseling – Trust, Listening , Empathy, Unconditional positive response