

INSTRUCTIONS

1. The Exact date & time of Ceremony of the Convocation will be conveyed by a letter to those students participate in the convocation in person. / पदवीप्रदान समारंभासाठी जे विद्यार्थी समक्ष येऊन प्रमाणपत्र घेणार आहेत. अशा विद्यार्थ्यांना पत्राव्दारे पदवीप्रदान समारंभाची निश्चित तारीख व वेळ कळविण्यात येईल.

2. **Fee for Convocation/ पदवीप्रदान शुल्क:**

Sr. No.	Details	Fees in Rs.
1	Up to 1 st Year from the Year of Passing / उत्तीर्ण झाल्यापासून १ ल्या वर्षापर्यंत	Rs. 500/-
2	After 1 st to 4 th Year from the Year of Passing / उत्तीर्ण झाल्यापासून १ ल्या वर्षानंतर ते ४ थ्या वर्षापर्यंत	Rs. 700/-
3	From 5 th Year and above from the Year of Passing / उत्तीर्ण झाल्यापासून ५ व्या वर्षापासून पुढील वर्षासाठी	Rs.1000/-

3. Air-mail postage for foreign countries is at actual. / परदेशात प्रमाणपत्र पाठविण्यासाठी वास्तविक शुल्क आकारण्यात येईल.

Convocation Fees will be accepted in Cash or by Demand Draft or by online transfer only. / पदवीप्रदान शुल्क रोखीने / डि. डी. ने भरणा करू शकतात.

Demand draft should be drawn in the name of “The Registrar, Tilak Maharashtra Vidyapeeth, Pune” / डिमांड ड्राफ्ट “कुलसचिव, टिळक महाराष्ट्र विद्यापीठ, पुणे” या नावे पाठवावा.

The details for Online Transfer of the same are as follows:

Sr. No.	Bank Name	A/c No.	IFSC Code	MICR Code
1.	ICICI Bank, Satara Road Branch, Pune – 411009.	033701006425	ICIC0000337	411229010

4. Convocation Form must be accompanied by attested photo copy of Marksheet of final examination and photo copy of Provisional Certificate. अर्जासोबत अंतिम वर्षाच्या गुणपत्रिकेची आणि प्रोव्हिजनल प्रमाणपत्राची छायांकित प्रत जोडावी, मुळ कागदपत्रे जोडू नयेत.

5. Original No Due Certificate is must alongwith Convocation Form (For Regular Courses) / नियमित अभ्यसक्रमासाठी ना-देय प्रमाणपत्र हे पदवीप्रमाणपत्राच्या अर्जासोबत जोडणे अनिवार्य आहे.

6. Incomplete forms will not be accepted and no correspondence will be made regarding this matter. / अपूर्ण भरलेले अर्ज स्विकारले जाणार नाहीत. तसेच त्याबाबत कोणताही पत्रव्यवहार केला जाणार नाही.



TILAK MAHARASHTRA VIDYAPEETH
GULTEKDI, PUNE 411037
APPLICATION FOR DEGREE CERTIFICATE

A Personal Details:

Applicant's Full Name in English(As It Appeared in Result Sheet) :

Surname :

First Name :

Middle Name :

Name in Marathi

Surname :

First Name :

Middle Name :

Mother's Name :

Mother Name in Marathi

Sex : Male/ Female

Present Employment

a) Designation

b)Name of Employer

c)Address of Employer

d)Present Total Salary/Income per Year

B Address for Correspondence

(Your Full Address) :

District :

Pin Code :

Phone No. (With STD Code) :

City :

State :

Mobile No. :

C Academic & Other Details:

Center Code :

Center Name :

Faculty :

Examination :

Month of Examination :

Date of Result Declaration:(dd/mm/yyyy)

Last Seat No. :

Subjects :

Special/Principal/Branch /Method :

Optional or Subsidiary :

Class or Grade Obtained :

Whether Re-appeared & Passed Under Provision of Class Improvement Scheme :

Year of Examination

Permanent Registration No. :

a)

b)

D Fee Details :

Mode of payment:

Date of payment(dd/mm/yyyy)

Transaction ID / Bank challan No.

E Declaration By Candidate:

I have carefully read and noted the Instruction to the candidates before filling in this form.

I declare that the information given above is true and correct to the best of my knowledge and belief.

I undertake that I shall be responsible for any omission/errors and wrong/incomplete entries made by me in this form

I will accept the degree certificate

IN PERSON

BY POST

Date:

Signature:

Students should write following both the copies for Correspondence regarding convocation.

विद्यार्थ्यांनी पदवी प्रमाणपत्राबाबत पत्रव्यवहारकरिता खालील दोन प्रती लिहून द्याव्यात.

Name / नाव :	
Address / पत्ता :	
District / जिल्हा :	PIN/पिन:
Contact No.	

Name / नाव :	
Address / पत्ता :	
District / जिल्हा :	PIN/पिन:
Contact No.	

TILAK MAHARASHTRA VIDYAPEETH

GULTEKDI, PUNE – 411037

NO DUES CERTIFICATE

Date :-

[For Student who are studying / completed the course / discontinued the course before time]

Name of the student :- Mr /Miss/Mrs _____

Course :- _____ Year :- _____ Academic Year :- _____

Roll No :- _____ Seat No :- _____ PRN NO :- _____

Mobile No :- _____ Mail ID :- _____

Year of Admission :- _____ General Register No :- _____

Reason for Leaving Course :- _____

Sr. No .	Department	Name of Person	Date	Signature
1.	Concerned Department			
2.	Admission			
3.	Library			
4.	Accounts			
5.	Examination			